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# Memorandum

TO : Chief, Intelligence School

DATE: 24 May 1965

FROM : Chief, Intelligence Production Faculty

SUBJECT: Bi-Weekly Activities Report No. 11  
10 May - 21 May 1965

25X1A 1. The Training Manual [REDACTED] 25X1A  
25X1A [REDACTED] returned from the printers, who are to be  
complimented on the attractive way they published the  
manual. Although not scheduled for use in the Career  
Training Program before the July 1965 class, the Train-  
ing Manual is being used, beginning 24 May, by OO/[REDACTED] in 25X1A  
the training and orientation of Air Force officers en-  
25X1A route to assignments in OO/[REDACTED] offices.

25X1A 2. On 13 May the CTs of the Production Course  
finished the production skills phase. They looked for-  
ward to the films of their briefings, and when the films  
were shown, they watched with fascination their individual  
briefing efforts. As usual, natural unplanned humor ran  
through the briefings, particularly one student's per-  
formance with matches. The whole episode was aptly label-  
25X1A led by [REDACTED] as "The Great Match Trick." That stu-  
dent will probably never again let a match slowly burn  
down while being held between the thumb and forefinger  
during the filming of briefings. The eye of the camera  
can see more than the movements of its main target, even  
those of some members of the audience.

25X1A 3. We are glad to welcome the new addition to the  
Intelligence Production Faculty in the person of Mrs. 25X1A  
25X1A [REDACTED]. Pam will take the position of [REDACTED]  
[REDACTED], who has joined the Records Integration Division  
to take advantage of a three-jump raise and a better  
vantage point from which to break into the Career Trainee  
Program. We wish her good luck. Meanwhile we are looking  
forward to having Pam in the office -- our first experience  
with the JOT program from the point of view of the working  
wives.

[REDACTED]

25X1A

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GROUP 1  
Excluded from automatic  
downgrading and  
declassification

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